



PASSAGES[®]

Embracing Change

Instructions for Sending Cremated Remains or Hair to Passages International, Inc.

Mailing Instructions & Requirements:

NOTE: The post office can provide you with a Flat Rate mailing box.

- The remains must be sent **PRIORITY MAIL EXPRESS**
- Label 139, Cremated Remains, **must be affixed to any piece of mail containing cremated remains. This is very important!** It is against federal regulations to send cremated remains any other way than Priority Mail Express. Passages International, Inc. is not responsible for packages not sent via Priority Mail Express.
- Please send your USPS tracking number to info@passagesinternational.com.
- A Passages representative will contact you to confirm receipt of the shipment.

Passages International Inc. will return any unused remains with the final product.

Mailing Address:

Passages International
Attn: Sentimental Connections Creation Dept.
4516 Anaheim Ave. NE
Albuquerque, NM 87113

For Jewelry:

NOTE: We need 2-3 Tablespoons of the largest particles of the cremated remains per item of jewelry.

Packing cremated remains:

1. Gently shake the container containing the cremated remains to allow the larger particles to rise to the top and the smaller particles to settle on the bottom.
2. Using a spoon, scoop about 2 to 3 tablespoons of the larger particles from the top into a plastic ziplock type bag.
3. Ensure that all air is removed from the bag prior to sealing. Place this bag into a second ziplock bag for added security and remove all air prior to sealing.

Packing hair:

1. Select a lock of hair about 2" to 3" long and at least 0.25" in diameter.
2. Ensure hair is either bound into a lock with a hair tie or ribbon, or rolled into foil. This will help to keep the hair in a tidy lock.
3. Ensure that all air is removed from the ziplock bag prior to sealing. Place this bag into a second ziplock bag for added security and remove all air prior to sealing.

Labeling:

1. Create a label that includes your name and address.
2. Attach the label to the plastic ziplock bag.
3. Follow the mailing instructions.

For Picture Frame or Plaque:

NOTE: We would like to have all the remains sent to us to make the product. If you are unable to send all the remains, we must have at least 2.2 lbs to make the product.

1. Place cremated remains into a plastic crematory bag and seal the bag.
2. Insert the crematory bag into a temporary plastic container. Close and seal the plastic temporary container.
3. Package this temporary container as you would any valuable in a secured, tightly fitting box.
4. Add additional packing materials (such as paper or peanuts) to prevent the container from moving during transportation.
5. Follow mailing instructions.